



Bluebell Primary School- Our Rules for Use of the Internet for Parents

We have developed the following rules for the safety and privacy of pupils when using the Internet:

- Children are not allowed to use the Internet in school without their parents' permission.
- Children can only use the Internet, or send electronic messages, when an adult is present.
- Children must take responsibility for their own behaviour while using the Internet.
- Access to the Internet is a privilege, not a right.
- Staff can trace web sites children visit, from an automatic log.
- The ICT Co-ordinator can monitor children's e-mails.
- Children are not allowed to use bad language, harass, insult, or bully, others on the Internet.
- Children are not allowed to use another person's user name or password while on the Internet.
- Children must never pretend to be someone else, while on the Internet or sending e-mails.
- Children must never reveal their personal details, home addresses, or telephone numbers on the Internet, or in electronic messages.
- Children must never reveal another person's personal details, home addresses, or telephone numbers on the Internet, or in electronic messages.
- Children must not hold a conversation or dialogue with other users on the Internet without permission or supervision from a teacher or other adult.
- Remember - people you communicate with by e-mail are 'strangers'.
- Children must remember that e-mail attachments can contain viruses. They must never open an attachment without the approval of an adult.
- Children are not allowed use search engines, except with the permission of a teacher or other adult.
- Search engines used by children at Bluebell Primary School provide a filtered list of links.
- Any child who is uncomfortable or upset by anything they discover on the Internet must report it to a teacher or another adult immediately.
- Children are only allowed to download pictures or files with the permission of a teacher or other adult.
- Children will not access message boards, unless supervised by an adult.
- Children will only be referred to by first names on our web pages.
- Images of children will not be labelled with their names on our web pages.
- No close-up pictures of children will be available on our website.
- Internet access will be filtered by a specialist, educational, Internet service provider, to screen undesirable sites at source - this facility will not be disabled at any time.

A note to parents:

Various projects have demonstrated the educational benefits of the Internet, which enables pupils to explore thousands of libraries and databases. Children are also able to exchange messages with other learners and teachers throughout the world. We believe that the benefits to pupils from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. The school recognises that there is a remote possibility that the children could access inappropriate information and images. We have done all that we can to ensure children are protected from such information through the use of software, limiting of features available to pupils, and the construction of a school Website that offers as safe an environment as we are able to provide. Children will be taught to use these facilities sensibly and with proper consideration for others. Parents are also expected to instruct their children in the correct use of electronic media at home.

If you have any comment to make about these rules, or any suggestions for extra ones, please use our e-mail office@bluebell.norfolk.sch.uk



BLUEBELL PRIMARY SCHOOL

RESPONSIBLE INTERNET ACCESS AND ICT USE FOR PUPILS

Children have the opportunity to use the Internet and electronic mail in school. Please read the enclosed school statement on 'Internet Policy and ICT Use'.

Please explain the meaning of the school's statement, and the school rules on the use of the Internet and ICT (attached) in school to your child.

Please complete the form below, with your child, and return it to your child's class teacher.

N.B. NO PUPIL WILL BE GRANTED ACCESS TO THE INTERNET UNLESS BOTH PARENT AND PUPIL HAVE SIGNED THE CONSENT FORM

Student internet access and ICT use Consent Form

Student's name Class

I have read and agree to respect the school 'Rules for Use of the Internet in School' and 'Rules for the Use of ICT in School'.

I will use the school ICT equipment in a responsible way and observe all the rules explained to me by the school.

I understand that if I break the rules I may be banned from using the school Internet and computer facilities for a temporary or permanent period.

Student's signature Date/...../.....

Parent/Guardian internet access and ICT use Consent form

Parent's name

I have read and understood the school rules for responsible Internet use and give permission for my son / daughter to access the Internet.

I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials.

I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

I agree that the school is not liable for any damages arising from use of the Internet facilities.

Parent/Guardian's signature..... Date/...../.....