



"To give every child the skills and self-belief to succeed"



Admission to Bluebell Primary

Admission to Nursery

The Nursery is able to admit up to 52 part time places, 26 in the morning and 26 in the afternoon.

In line with policy from Children's Services, children may be admitted into nursery class at the beginning of the term following their third birthday, if a place is available.

Children usually start nursery class at the beginning of the term in September, January or April. However, for children moving into the area, where a place is available, children may start mid- term.

If there are more applications for places than places available, preference will be given to children living nearest the school according to the following rules in this order of priority

- Children with independently verified evidence of additional need
- Children in public care who live in the area served by the school
- Children who live within the catchment area and have a brother or sister attending the school at the time of their admission
- Children who live outside the catchment area and have a brother or sister attending the school at the time of their admission

If you would like to apply for a nursery class place at Bluebell Primary please contact the school office. Our admission policy for Nursery is available from the school office.

If you are given a place in the nursery class, it does not mean your child will automatically have an admission place in the Reception Year. You will have to apply separately for a place for your child in the Reception Class by completing the appropriate form and returning it to the Local Authority.

If you have any queries about an application for a place at Bluebell Primary, or about the admissions process into Nursery, please contact Trudi Sharred (Headteacher) at the school. 01603 452196

Admission into Reception

We are able to admit a maximum of 30 children into our Reception class.

In line with the guidelines from Children's Services all Reception children will be admitted during the autumn term. Parents and Carers are asked during the preceding Summer term to decide whether they wish for their child to attend full or part-time (mornings only) for the first term. Once this decision has been made, parents need to be committed to this pattern of attendance.

Our admission policy allows children to start school earlier than the law requires. However the law also allows parents to ask for their child to be admitted but lets them delay the start date until later in the school year. Your child must start school by the beginning of the term following their fifth birthday and the place must be taken up by the start of the summer term. If you inform us that you wish to delay your child's entry the place will be held and will not be offered to another child.

If there are more applications for places than there are places available, the Local Education Authority will give preference to children living nearest the school according to the following criteria in this order of priority:

- Children with a statement of Special Educational Needs naming that school
- Children in public care who live in the area served by the school
- Children who live within the catchment area and have a brother or sister attending the school at the time of their admission
- Children who live outside the catchment area and have a brother or sister attending the school at the time of their admission
- Children living outside of the catchment area and have no brother or sister attending the school the time of their admission.
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If your child has a place in the nursery class, it **does not** mean they will automatically have an admission place in the Reception Year. You will have to apply separately for a place for your child in the Reception Class.

If you have any queries about an application for a place at Bluebell Primary please contact Trudi Sharred (Headteacher)

If you have any queries about the admissions process please contact Norfolk County Council Education department on **0344 800 8020**, or look online at **http://www.norfolk.gov.uk/Childrens_services/Schools/School_admissions/index.htm**

Admissions to Bluebell Primary at any other time

If you wish your child to start Bluebell Primary at any other time through their time at Primary School it needs to be done through Norfolk County Council. You will be required to obtain a form from the school your child is at and ask the Headteacher to sign it. This is then sent to Norfolk County Council who will inform you of the outcome.

A parents' guide to admissions to schools in Norfolk can be found at **<http://www.norfolk.gov.uk/view/NCC153439>**